Vacancy announcement: Information Technology Expert

The EU Anti-Corruption Initiative (EUACI), (www.euaci.eu) implemented by Danida, is seeking a candidate for the position of Information Technology Expert. The programme has three components: 1) Strengthening the operational and policy-making capacities of state institutions dealing with the prevention and fight against corruption; 2) Strengthening the Parliament's oversight of the reform implementation and its capacity to scrutinise and improve the strategic legislative framework; 3) Enhance the capacity of local government, civil society, and media to contribute to the fight against corruption. The candidate will be working under the supervision of the Senior Anti-Corruption Advisor to the EUACI Office, primarily supporting the work under component 1, as well as working closely with the entire EUACI team.

You are expected to be an outstanding team player, who is ready to contribute to the programme that that is in the implementation phase with extensive activities.

Main duties and responsibilities

- Support the capacity building of anti-corruption agencies and upon request other bodies under Component 1 of the EUACI (see programme description on www.euaci.eu);
- With guidance from the supervisor and in collaboration with the Danida team, provide support in the timely identification and screening of programme consultants/contractors for the needed support, as well as in the creation of Terms of Reference, and support in processing of contracts;
- Serve as a technical subject matter expert during the meetings with beneficiaries, other technical assistance programmes;
- Review / validate Technical Specifications/Terms of Reference prepared by anti-corruption agencies for completeness, accuracy and compliance with relevant policies, procedures and standards;
- Develop Technical Specifications/Terms of Reference (including hardware, software, implementation services) in compliance with relevant policies and procedures;
- Regularly meet with representatives of the agencies to determine and clarify the requirements/scopes of work for the projects under development;
- Communicate with people outside the organization, representing the own area of expertise to beneficiaries, EU-funded project staff, and external technical sources;
- Regularly inform colleagues on his/her findings during the meetings with the beneficiaries, Technical Specifications/Terms of Reference drafting/validating, that can be useful for the projects planning and costs estimates;

- Ensure timely preparation and submission of all reporting information, reports and documentation;
- Cooperation with all EUACI all team members, including logistics, and communications
- Perform any other task as requested by the Senior Anti-Corruption Advisor.

Qualifications

- Higher education with the relevant Master's/Specialist degree in telecommunication, information technology or other related technical field;
- At least 5 years of professional working experience in telecommunication, information technology or other related technical field;
- Experience in the implementation (design / planning / project management) of projects funded by EU or international donors will be an asset;
- Experience in designing technical specifications / terms pf reference for supply of ICT equipment / solutions in the public sector will be an asset;
- Experience in the area of Procurement will be an asset;
- Excellent interpersonal skills and the ability to work constructively with others on the team;
- The ability to work under pressure with tight deadlines, flexibility and an entrepreneurial spirit
- Fluency in Ukrainian, Russian and English is required.
- Keen sense of ethics, integrity, and credibility.

Deadline for applications: 29 May 2018, 16:00 Kiev time.

Starting date: 18 June 2018.

Please submit your complete CV and cover letter, in English, to Barbara James, barjam@ukraine-aci.com